



# DR.C.L.PRABHAVATHI

CONTROLLER OF EXAMINATIONS (EMERITUS)

## CONTACT

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## EDUCATIONAL QUALIFICATIONS

**Institution** - V.R.SandY.R.NCollege ,Chirala,PrakasamDist (1973)

**PT/FT** - FT

**Degree/Diploma** - B.Sc

**Whetherpassed in one appearance** - 1  
**Class/Grade/ % of Marks** - I Class - 76%

**Specialization** - Maths, Physics and Chemistry



**Institution** - Andhra University,Visakhapatnam (1975)

**PT/FT** - FT

**Degree/Diploma** - M.Sc

**Whetherpassed in one appearance** - 1  
**Class/Grade/ % of Marks** - I Class - 73%

**Specialization** - Biochemistry



**Institution** - Annamalai University,Tamilnadu (1985)

**PT/FT** - PT

**Degree/Diploma** - B.Ed

**Whetherpassed in one appearance** - 1  
**Class/Grade/ % of Marks** - II Class - 56%

**Specialization** - Chemistry I&II



**Institution** - S.V.University,Tirupati (1991)

**PT/FT** - PT

**Degree/Diploma** - M.Phil

**Whetherpassed in one appearance** - 1  
**Class/Grade/ % of Marks** - I Class - 72%

**Specialization** - Chemistry



**Institution** - S.V.University,Tirupati (2001)

**PT/FT** - PT

**Degree/Diploma** - Ph.D

**Whetherpassed in one appearance** - 1  
**Specialization** - Chemistry



**Institution** - NIBM,Chennai (2008)

**PT/FT** - PT

**Degree/Diploma** - EMBA

**Whetherpassed in one appearance** - 1



## OBJECTIVE

Being highly organized and efficient in fast-paced multitasking challenging environment under high pressure able to prioritize effectively to accomplish objectives with creativity, responsibility and honesty.

## ADMINISTRATIVE EXPERIENCE

Nearly **34 years** of administrative experience in different prestigious organizations.

- At Vinayaka Missions University, Salem- As Controller of Examinations from 29/01/2016 to 13/03/2024 From 14/03/24 as Emeritus Controller of Examinations with additional responsibility of PhD research section. There are a total of 160 programmes (Medicine, Dentistry, Homeopathy, Pharmacy, Nursing, Allied Health Sciences, Physical Education, Physiotherapy, Rehabilitation and Behavioral Sciences, Interdisciplinary studies, Engineering and Technology, Arts and Sciences , Management, Law and PhD ) at 4 different campuses (Salem, Karakul, Pondicherry and Chennai).
- At Central University of South Bihar (previously Central University of Bihar) ,Patna – As the first Controller of Examinations from September 2013 up to January 2016. Additional responsibility of Deputy Registrar i/c for 1 year and from 2014 Registrar (Acting ) from 13.06.2015 upto January 2016.
- At Sri Padmavathi Women's University, Tirupati as The first Controller of Examinations (1992- 012). Registrar i/c (Oct, 1998) Head i/c, Department .of Biochemistry from July 2005 to April 2008
- At A.G.S.Jr.College, Tirupati -As Principal i/c (1989)
- At CSI Campbell Hospital (350 bedded), Jammalamadugu, Kadapa (Dt), AP-as Administrator, Nutrition Education Unit from June 1980 to December 1982.

## Teaching Experience

**6 years** of teaching experience (at UG and PG Level)

- Lecturer, SPW College,Tirupati(1983-1984)
- Lecturer, A.G.S College,Tirupati(1984-1989) Have high profile, administrative achievements and professional career. Have 6 years of teaching and 34 years of administrative experience at different capacities.
- At Vinayaka Missions University , Salem since January 2016 , as Controller of Examinations ,trying to well define the rules and regulations in order to make it transparent for smooth functioning
- At Vinayaka Mission's University , during nearly eight years of my stay, I was also assigned the additional responsibility of Research section in August 2016, after the Dean of Research got relieved , where the files / works related to PhD and M Phil candidates are being attended to . I learnt a lot as here there are both medical and non-medical programmed. Introduced Digital valuation. Conducted University examinations with e-pad. Conducted online examinations across the country during Covid-19 pandemic without any fault.
- At Central University of South Bihar, as the first Controller of Examinations contributed much for laying a good and strong foundation for the smooth functioning of Examination section .As Dy. Registrar (Additional Charge) took part in many important works of the University viz: Academic, Administration, arranging for the recruitment of teaching faculty, non-teaching staff, member of selection committee for appointing staff, Junior research fellows. In addition, also worked as Chief Vigilance officer of the University, Chairperson of University Purchase Committee and Task force for Women of the University. Many a times acted as Administrative in charge of Registrar's and Vice Chancellor's office as and when necessary.
- I was also entrusted with the responsibility of Registrar (Acting) of the Central University of South Bihar. During that period taken lead role in preparing SSR for NAAC.
- At Sri Padmavathi Women's University, as the first Controller of Examinations which was offering 59 different (PG, UG level) courses(in semester pattern as well as annual pattern ), BTech, MTech, MBA, B. Pharmacy, M. Pharmacy ,M.Phil., Ph.D along with a centre for

## TECHNICAL QUALIFICATIONS

- S.V.University, Tirupati, Certificate Course in Computer Language(FORTRAN) Ist Class
- S.P.MahilaVisvavidyalayam, Certificate course in Communicative English- Ist Class
- S.P.Mahila Visvavidyalayam, MS Office, Web Designing- I Class
- APPSC: Passed sub ordinate officers test PartlandPart II, Executive officers test



## OTHER RELEVANT

- Certificate Course in MS Office and Web Designing with I class
- Certificate Course in Communicative English with 75%
- Certificate Course in FORTRAN with 64%
- Passed the Accounts tests for Subordinate officers Part I, Part II & Executive Officers test conducted by APPSC.
- Learnt 'C' Language

- Distance Education, brought in many reforms in the examination section. Have taken the responsibility of framing the regulations for the research activity in the university, smooth conduct of Examinations and the release of the results in time. Superannuated on 31st March 2012.
- At CSI Campbell Hospital (350bedded), Jammalamadugu, Kadapa district, Andhra Pradesh, as Administrator of Nutrition Education Unit, organized several social service programs including blood donation camps, literacy awareness, health camps, placement counseling for girls etc.
- Computer skills include: MSWord, FORTRAN, Web Designing and Internet applications.

## Publications

- "Molar Excess volumes of binary mixtures of N-methylcyclohexylamine with benzene and substituted benzenes at 303-15K", Indian Journal of Chemistry, 38A,1999,934.
- "Speed of sound and isentropic compressibility's of N-methyl cyclohexylamine with benzene and substituted benzenes at 303-15K", Physics and Chemistry of Liquids, 38,2000, 705.
- Excess volumes of ternary mixtures containing N-methyl cyclohexylamine and benzene with 1 alkanols at 303-15K", Physics and Chemistry of Liquids, 39, 2001,675.
- "Volumetric and Ultra sonic study of binary liquid mixtures of orthoxylene with 1-alkanols at 303.15K" - Journal of Chemical Technology 10,2003,21.
- "Volumetric and Ultra sonic study of binary liquid mixtures of m-xylene with 1-alkanols at 303.15K"-Indian Journal of Chemistry 43A, Feb, 2004,294.
- "Molecular Interactions in binary liquid mixtures of O-nylene with 1- alkanols at 303.15K"- Indian Journal of Chemical Technology, Vol.10,January2003,21.
- "Molecular Interactions in ternary organic liquid mixtures of N-methyl hexylamine, toluene and 1 alkanols-Thermo Chemical Altra"

## TRAINING'S UNDERGONE/PARTICIPATED

- AIU-JNU Training Programme for University Administrators- Management of Universities, New Delhi- September14thto 18th, 1998.
- Department of Biochemistry,S.V.University,Tirupati-76thMeeting of Society of Biological Chemists of India - November 25th to 27th, 2007
- Department of Zoology, S.P.Mahila Visvavidyalayam, Tirupati. UGC- Sponsored National Workshop on Wild Life Management- 31stMarch 2008.
- Department of Biotechnology, S.P.MahilaVisvavidyalayam, Tirupati. One day UGC- National Workshop on Emerging Trends in Biotechnology 29-3-2008.
- S.P.Mahila Visvavidyalayam, Tirupati-30thAnnual Conference of BSI and National Symposium on Biodiversity and Molecular basis of organizational behavior- 4th and 5th February, 2006.
- Department of Applied Mathematics, S.P.MahilaVisvavidyalayam, Tirupati -National Conference on Mathematical Methods in Science and Technology "Effect of Industrial effluent on Protein content of Phaseolus Aureus" - 29th and 30thMarch, 2008.
- National Workshop on present scenario of Wild Life Management in India -Department of Sericulture - S.P.MahilaVisvavidyalayam, Tirupati - 20th& 21stAugust,2009.
- 2nd AP Science Congress - Andhra Pradesh Academy of Science, Hyderabad at S.V.U, Tirupati- November14th and 16th, 2009.
- National Work shop on " Examination Reforms in Heigher Education " from 27-29th May 2014, at Bilasapur Vishvavidyalaya, Bilasapur (C.G)
- Orientation cum Workshop on "Management of Equity & Diversity in Universities and Colleges" at NUEPA,NewDelhi from16-20th March 2015.
- Workshop on " Choice Based Credit System & Credit Framework for Skill Based Vocational Courses" at MumbaiUniversity,10th April, 2015
- National Workshop on "Reservation Policy in Central Universities "April 30th& 1stMay2015, at the University of Hyderabad
- 104th Indian Science Congress Association held at S.V.University, Tirupati from 3rdto 7th January 2017
- 91stAnnual meeting of Association of Indian Universities (AIU) held at S.V.University, Tirupati from 5th to7th of February 2017.

## EXPERIENCE

**Employer** - Administrator, NutritionEducation University,CSI CampbellHospital, Jammalamadugu,KADAP ADist.

**Postheld** - Permanent

**From** - June 1980

**To** - Dec, 1982



**Employer** - Lecturer, A.G.S. Jr. College, Tirupati and Principle I/C (attimes)

**Postheld** - Permanent

**From** - 02.1.1984

**To** - 20.09.1989

**Employer** - Lecturer, S.P.W. College, Tirupati

**Postheld** - Temporary

**From** - 29.08.1983, 26.10.1990, 21.08.1981

**To** - 02.11.1983, 31.03.1991, 21.09.1991

**Employer** - Lecturer, S.P.M.V.V., Tirupati

**Postheld** - Part-Time

**From** - 21.09.1989

**To** - 30.10.1990

**Employer** - Controller of Examinations, S.P.M.V.V., Tirupati.

**Postheld** - Permanent

**From** - 04.07.1992

**To** - 31.03.2012

**Employer** - Registrar/C, S.P.M.V.V., Tirupati

**Postheld** - Additional responsibility

**From** - 25.10.1998, 11.11.1998

**To** - 01.11.1998, 16.11.1998

**Employer** - Headl/C, Dept. of Biochemistry, S.P.M.V.V., Tirupati.

**Postheld** - Additional responsibility

**From** - July, 2005

**To** - April, 2008

**Employer** - Controller of Examinations, Central University of South Bihar Patna.

**Postheld** - Permanent

**From** - 02.09.2013

**To** - January 2016

**Employer** - Registrar (Acting) Central University of South Bihar Patna.

**Postheld** - Additional responsibility. Many a times in the absence of the Vice Chancellor I was taking care of it as well

**From** - 13.06.2015

**To** - January 2016

**Employer** - Controller of Examinations, Vinayaka Mission's Research Foundation, Salem

**Postheld** - Permanent

**From** - January 2016

**To** - 13.03.2024

**Employer** - Controller of Examinations (Emeritus) Vinayaka Mission's Research Foundation, Salem

**Postheld** - Additional responsibility of Ph.D. section

**From** - 14.03.2024

**To** - Still working

## SIGNIFICANT HIGHLIGHTS

- Recipient of Woman of Excellence - 2015 award (copy enclosed) by the Institute of Public Enterprise, Hyderabad, AP (under the jurisdiction of MHRD) in December 2015 at its 3rd National Conference. The nominations were across the country. Very recently I could get the write up sent by the Vice Chancellor of Central University of South Bihar while nominating my name for the award (copy enclosed). The Honble Chancellor of Vinayaka Missions University presented "VMRF Women Leadership Award 2019" to me in recognition of the long standing academic services (copy enclosed). At Vinayaka Missions University I had been awarded "Golden Crown Award 2021" which is the award of Excellence with the Title of Most Dedicated Woman Leader for the Best Qualities And Compassion Towards The Success In The Field Of Education in 2020. Noble World Records (NWR/2036/2021) (copy enclosed) Though I am aged 70 years, by the grace of God, not having any health problems (No diabetes / hyper tension which are common) and personal problems. Thereby I am able to contribute much to the institution up to my capability and satisfaction, and enjoying the work as I am workaholic.

At VMRF:

- There are more than 150 programs (UG, PG and PhD level) at 4 campuses (at Chennai, Pondicherry, Karaikal and Salem) in the fields of Medical, Homoeopathy, Dental, Nursing, Pharmacy, Physiotherapy, Physical Education, Allied Health Sciences, Audiology & Speech Language Pathology, Engineering, Architecture, Arts & Science, Management, Law (with more than 20,000 students in total)



- The works in the Examinations section are fully automated starting from Admission till the issue of certificates.

I have introduced-

- Sending the encrypted question papers online to all the centers half an hour before the examinations. Preparing the Examination Calendar for all the programs every year and displaying it on the University website. Practical Marks Entry - the marks are entered by the examiners in the system on the same day of examination at the institution level itself IA marks entry in the system at the college level. Digital Valuation of answer scripts at all the centers, being controlled and monitored centrally. Question papers are drawn from the approved question banks prepared by the concerned faculties by using the software The Questions are Mapped with Course Outcomes and Program Outcomes and analyzed as per UGC guidelines which is mandatory for NAAC Assessment. ABC - NAD Digi Locker - In the year 2021, registered for NAD DigiLocker as per UGC guidelines. Being the Nodal Officer. ABCD is being created for the students. Till now nearly 25000 Degree Certificates are being uploaded in the NAD portal. Examinations Reforms Committee, Results Passing Board, Examinations Grievance Committee, UGC-Quality Mandate Task Group Committee are in vogue. Personal Identification of Valued Answer Scripts by the students on request.
- Revaluation and Re-totalling facility is available.
- The Student's picture is being printed in the Hall tickets and Degree Certificates.
- Value Added Programs are made available for the students
- Swayam/Moocs/NPTEL programs are being given due weightage in the mark statements.
- Nearly 13 security features are being introduced in the Certificates of the students.
- Furnishing regularly the data to the NIRF/UGC/NAAC/AICHE portals.
- Previous Question papers of all the programs are being updated in the University Website.
- Conducted examinations with e-pad, for one batch of BDS students, which is the ultimate mode to conduct examinations very smoothly